Innovative Human Rights NGO Seeks Network Coordinator in Kuala Lumpur

About Us
Asylum Access is a leading refugee human rights organization headquartered in Oakland, CA with substantial operations in three countries plus partnerships in additional countries across Africa, Asia, and Latin America. Asylum Access is the only global organization working to make human rights a reality for refugees in first countries of refuge. Asylum Access believes that by empowering refugees to assert their human rights, we can create effective, lasting solutions for refugees around the world. When refugees can rebuild their lives, communities thrive.

Founded in 2014, Asylum Access Malaysia (AAM) is a locally registered NGO and a part of the Asylum Access family of organizations. AAM provides individualized legal services and community legal empowerment programming to refugees in Kuala Lumpur, ensuring that they are able to access their rights and working to expand protections for all refugees. Through all their work, AAM engages in advocacy, promoting system change in the environment to ensure that all refugees in Malaysia are able to live safely, move freely, work fairly and rebuild their lives.

Position Description
AAM has been at the forefront of the provision of legal services and community legal empowerment to refugees in Malaysia since its launch in October 2014, and has been leading advocacy with the Malaysian government to ensure refugee rights are protected. The Network Coordinator will have the unique opportunity to work in an evolving and fast-paced environment, with a wide range of civil society organizations and government stakeholders in ending detention, promoting refugee legal status, and ensuring refugee work rights.

Key Responsibilities
The Network Coordinator will be responsible for two key areas of work:

- **END Child Detention Network Malaysia** - coordinating, building and strengthening a network that advocates for changes in law and policy to bring about an end to child immigration detention. The network also works to change the framing, language and perceptions of Malaysian policy makers and the Malaysian public about child immigration detention. Coordination of this network includes:
  - Strengthening capacity, coordination and collaboration between network
members, including recruiting new members, organizing and coordinating meetings, strengthening Network theory of change and M&E, supporting the development and implementation of action plans, and drafting key materials for use in Network advocacy.

- Enhancing network engagement and collaboration with relevant stakeholders in the government and media, including organizing external meetings, preparing members for effective engagement, lobbying and engaging with stakeholders directly, and leading and attending events representing the Network.

- Manage network communications and reporting, ensuring that the network remains reliable and responsive to its members and proactively communicating opportunities, strategies, next steps and results.

- **Refugee Rights Coalition Building** - Building and coordinating productive alliances with organizations focused on refugee rights, bringing together groups and advocates to build effective and aligned key messages, strategies and plans that will ultimately enhance refugees’ ability to live safely, move freely and work fairly in Malaysia. This includes:

  - Strengthening relationships with actors and organizations focusing on all aspects of refugee rights and response, identifying points of alignment and shared interest and building connections to strengthen advocacy by acting collectively.

  - Working closely with the Asylum Access Malaysia Executive Director and other leaders, coordinate allied advocacy and campaigns for refugee rights, working to develop engagement strategies, organize meetings and events, draft materials, and prepare collaborators for effective engagement. Help advocates identify key strategies and next steps in collective advocacy.

**Required Qualifications**

- University degree in human rights or related field;
- Experienced advocate with at least 3 years of experience in human rights issues, in particular refugee rights;
- Ability to work full-time, in a deadline driven, high-stress environment;
- Strong understanding of Malaysian legal and political systems - in particular the context for refugees in Malaysia;
- Demonstrated ability to understand and develop creative responses to frequently changing political environments;
- Strong planning skills and the ability to manage many disparate priorities simultaneously;
● Awareness of the impact of gender, nationality, sexual orientation, legal status and other personal characteristics may have on access to rights and the ability to promote responsiveness;
● Professional fluency in English.

Desired Qualifications
● Experience working in diverse cross-cultural environments;
● Experience in program planning and strategy, implementation, monitoring and evaluation;
● Professional fluency in Malay.

Location
This position is based in Kuala Lumpur, Malaysia and is on a contract basis for one year with a possibility of extension subject to funding.

Application Instructions
Send your resume and cover letter to apply@asylumaccess.org with the subject line “AAM Network Coordinator”. In your cover letter, please describe your reasons for applying, relevant qualifications, and how you learned about the position.

Only selected candidates will be contacted for an interview. Applications received on or before June 11, 2020 will be prioritised. Applicants will be considered on a rolling basis until the position is filled. The successful candidate will be expected to start as soon as possible.

Asylum Access is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees. For more information about our organization, visit www.asylumaccess.org.