

## **Innovative Human Rights NGO Dedicated to Realizing Refugee Rights Seeks Refugee Work Rights Research Intern for Fall 2020**

### **About Asylum Access**

Asylum Access is a leading global refugee human rights organization. Headquartered in Oakland, California with substantial operations in three countries plus partnerships in additional countries across Africa, Asia, and Latin America, Asylum Access works to make human rights a reality for refugees in first countries of refuge.

Our unique combination of policy advocacy and legal empowerment creates conditions in which refugees can better live safely, move freely and work legally. By helping refugees assert their rights, we put power back into their hands. Our work transforms the traditional approach of endless humanitarian handouts to a sustainable solution that gives refugees the tools to provide for themselves and make choices about their own lives.

Asylum Access envisions a world where refugees are seen as people with rights, not just people with needs. Asylum Access believes that by empowering refugees to assert their human rights, we can create effective, lasting solutions for refugees around the world.

### **Position Description**

Asylum Access is committed to building a global refugee work rights movement beyond countries where we have offices. The Refugee Work Rights Website uses a scorecard methodology to report on the state of work rights in refugee-hosting countries around the world. The Refugee Work Rights Research Intern will support the maintenance, development, and publishing of scorecards through desk research, surveys and interviews.

The Refugee Work Rights Research Intern will contribute to the continued development of the website by providing critical support in ensuring that current materials are up-to-date and accurate. They will work closely with the Refugee Work Rights campaign team.

### **Essential Job Responsibilities**

Duties may include but not limited to

- Research the state of work rights in major refugee-hosting countries using Asylum Access's developed methodology, **with a focus on countries hosting Venezuelan refugees**
  - Conduct surveys and interviews with local NGO staff to ascertain on-the-ground realities for refugees' access to work
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- Review current website material for inaccuracies, outdated information and concerns and update material as necessary
- Draft and publish new scorecards analyzing refugee work rights in major refugee-hosting countries

### **Preferred Qualifications**

- Experience with Wordpress

### **Required Qualifications:**

- Strong interest in international human rights and/or refugee rights;
- Strong research, writing and editing skills;
- High level of attention to detail;
- Solid organizational skills; ability to manage projects to completion;
- Ability to and interest in working both independently and collaboratively;
- Ability to work with diverse individuals and groups. Candidate should be culturally sensitive;
- Basic working knowledge of Gmail, Google Drive, Ms Office and related tools (Docs, Sheets, etc.);
- Fluency in English and Spanish

### **Hours and Location of Work**

This position will require **10-15 hours** of work per week. Work will be remote. Schedule and hours are somewhat flexible and official committed hours and work time will be formalized between the selected candidate and the position supervisor.

### **Compensation**

This is a part-time, unpaid internship.

### **Application Instructions to candidates**

Please send a resume, cover letter, and brief writing sample to [apply@asylumaccess.org](mailto:apply@asylumaccess.org) with the subject title **"RWR Intern"**. In your cover letter, please describe your reasons for applying, relevant qualifications, preferred start date, and how you learned about the position.

Applicants will be considered on a rolling basis until the position is filled. Applicants in need of accommodation during the interview can contact HR at [apply@asylumaccess.org](mailto:apply@asylumaccess.org).

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*Asylum Access is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees. For more information about our organization, visit [www.asylumaccess.org](http://www.asylumaccess.org)*

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